



Date: \_\_\_\_\_  
Office Hours 8 am to 4:30 PM Monday-Friday  
Except Federal Holidays.

**F I E L D U S E F O R M**

**Field Use Rates** **All Fees must be paid 2 weeks prior to use.**

Games- \$25 per day per field      Football- \$400 per Season      Practices All Sports (besides football)- \$150 per Season  
**If season is less than 1 month charge is \$75.00**

**Concession Stand Rates**

A deposit of \$50 per key will be required. (3 key maximum). Keys are issued upon payment of deposit. Keys must be returned to City Hall no later than one week following the end of your season.

Concession Stand Reserved:  Reed Field      Key # issued \_\_\_\_ Key # issued \_\_\_\_ Key # issued \_\_\_\_  
Keys Returned  yes  no \_\_\_\_\_       Deposit Paid      Total Deposit \$ \_\_\_\_\_

**Applicant Information (Please Print)**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City,State,Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Use Dates from \_\_\_\_\_ to \_\_\_\_\_  
Start time \_\_\_\_\_ End time \_\_\_\_\_ # of Games \_\_\_\_\_

**Fields**  
 Reed Field (Orchard)       Pee Wee Field (Orchard)  
 Veterans Field (Evergreen)       Soccer Field (Orchard)  
 Drag Field  
Days of Week \_\_\_\_\_  
**Payment Method**  
 Check # \_\_\_\_\_       Cash       Money Order       Debit/Credit  
Total Fees Paid \$ \_\_\_\_\_  
Organization Name: \_\_\_\_\_

I, \_\_\_\_\_ fully understand and agree to the terms and conditions of this agreement. I also agree to hold the City and its employees harmless for any claims or actions based upon or arising out of damage or injury up to and including death to persons or property caused by or sustained in connection with this agreement or the conditions within while occupying the Park for my event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Reservations**

All field reservations must be approved by the St. Clair Park Board. A Field Use Permit will be issued to complete the reservation. Teams having a field use permit will have use of the field during the specified times on their permit.

**Corporations**

Corporations will provide the City with a copy of their insurance binder before any practice or play is started. The City of St. Clair must be endorsed as an additional insured.

See additional rules on back

## Rules

- All play must end by 11:30 pm and everyone should exit park by 12 am.
- Renter is responsible for actions of all participants during the event and ensuring that park rules are followed by all participants. Violators are subject to citation by police and banishment from the facility.
- Ball fields are prepared for use on the day of the game. In the event of inclement weather, field will not be prepared and game should be canceled. All rain out games should be scheduled with Park Director at Orchard Park Drive Park. Examples include: Drag Fields and Grass Cut.
- Glass containers are prohibited in the park and pavilions
- Renter is responsible for cleaning and disposing of all paper products, decorations, containers, and food in receptacles provided.
- Renter is responsible for placing lines on field.
- Renter is responsible for all undo damages to the field, pavilion, picnic tables, grills, etc.
- No vehicles of any kind are allowed on any of the fields. If unloading in Orchard Park, you may drive up the path to unload and then vehicle must be moved to parking area.
- Please contact Parks Superintendent Geoff Aslinger regarding field & other questions or concerns at 636-253-4416