

VARIANCE APPLICATION



City Use Only!	
Date :	
Property Identification #	
Current Zoning Classification:	
Application Fee:	\$ 200.00
Payment: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ <input type="checkbox"/> Card # _____	
Received By: _____	

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Property Fee Owner 1: _____

Property Fee Owner 2: _____

(Additional owners may be listed on a separate sheet of paper)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Signature: _____

Signature: _____

Engineer or Architect Name _____

Phone: _____

Address of property and/or Lot & Subdivision:

Please attach a separate sheet of paper containing the legal description of the subject property to this application prior to submittal.

Current Use: _____ Proposed Use: _____

Property in City Limits: yes no

Properties not in city limits must be annexed before variance approval.

If yes, date of annexation: _____ If no, date of hearing: _____

Include a plot plan or sketch drawn to scale showing the property legally described in this application. Plan must include:

1. Any existing structures on the property.
2. New or changes to the existing structure necessitating the variance request.
3. All easements, setback lines, and existing dimensions and any changes requested.

I, Applicant, hereby apply for consideration of this variance application and declare that the information and materials submitted with this application are complete and accurate per city code and Ordinance requirements. I understand that the City will process the application once the Building Inspector finds that it is complete.

Signature: _____ Date: _____

Applicant

Signature: _____ Date: _____

Building Official

Description of requested variance:

Unique characteristics which prevent compliance with zoning code requirements.

Hardship if zoning code applied to subject property.

Change in zoning code requested.

APPLICANT MUST ADDRESS EACH OF THE FOLLOWING POINTS FOR THE BOARD OF ADJUSTMENTS.

Special Circumstances or conditions that exist that are particular to the land, structure, or building and do not generally apply to the adjoining properties in the same zoning district.

Describe how applying the current zoning ordinance would deprive applicant of reasonable use of the land, structure, or building in a manner equal to the current use permitted to owners of the adjoining lands, structures, or buildings in the same zoning district.

Special circumstances prompting request which are not a direct result of Applicant's actions taken after adoption of current zoning ordinance.

Explain how granting this variance will not have a negative impact on the public welfare or impair the intent of the zoning ordinance.
