

St. Clair Board of Aldermen Meeting  
Proposed Agenda  
City Hall Aldermanic Chambers  
1 Paul Parks Drive; St. Clair Missouri  
Monday May 6, 2013  
7:00 p.m. Regular Meeting



Posted and made available to local media outlets  
May 2, 2013

by:

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Rick Childers  
City Administrator

Attested by:

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Chris Fawe  
City Clerk

“The Great City of St. Clair...We’re Open for Business!”

## ST. CLAIR BOARD OF ALDERMEN MEETING

May 6, 2013, 7:00 p.m.

- A. **Call to Order:** Mayor Ron Blum
- B. **Roll Call:** City Clerk Chris Fawe
- C. **Pledge of Allegiance:** Mayor Ron Blum
- D. **Consent Agenda:** This item requires one simple motion to pass, unless an item is removed and addressed separately by the Board of Aldermen.
  - 1. Council Report April 12, 2013 – May 2, 2013
  - 2. Board of Aldermen Minutes April 15, 2013
- E. **Business of the Month:** Russell Colonial Funeral Home
- F. **Presentation:** Lynne Huff, in recognition of 19 years of service to the citizens of St. Clair
- G. **Presentation:** Girl Scouts "Challenge & Change" Amphitheater Project
- H. **Ordinances & Resolutions:**
  - 1. **Resolution No. 2013-4** – A resolution establishing an excessive force policy.
  - 2. **Bill No. 2013-15** – An ordinance authorizing Resubdivision as recommended by the Planning & Zoning Commission. **If approved Bill 2013-15 becomes Ordinance 1703.**
  - 3. **Bill No. 2013-16** – An ordinance authorizing the Mayor and City Attorney to execute such documents as required to surrender MoDOT Airport Improvement Plan funds for the years 2008, 2009, and 2010. **If approved Bill 2013-16 becomes Ordinance 1704.**
  - 4. **Bill No. 2013-17** – An ordinance authorizing a declaration of blight for application as an Enhanced Enterprise Zone. **If approved Bill 2013-17 becomes Ordinance 1705.**
  - 5. **Bill No. 2013-18** – An ordinance approving abatement and qualifying entities for application as an Enhanced Enterprise Zone. **If approved Bill 2013-18 becomes Ordinance 1706.**
  - 6. **Bill No. 2013-19** – An ordinance amending Section 4-21 to correct the removal of picnic liquor licenses. **If approved Bill 2013-18 becomes Ordinance 1707.**

## **I. Unfinished Business:**

- 1. Land Use:** Connie Pfitzinger has withdrawn her request for use of the unused portion of land outside the lagoon fence at Lift Station 3 on Mill Hill Rd.
- 2. Employee Wellness Program:** MIRMA has provided information that the required tests to be offered annually to employees on a voluntary basis are blood pressure and cholesterol. Dr. Coleman has indicated that the fee for these two tests would be \$60/employee.
- 3. Missouri Municipal League Elected Officials Training:** Training is June 13 – 14, 2013, in Jefferson City. All elected officials are encouraged to attend. Please let the City Clerk or City Administrator know if you would like to be registered.

## **J. New Business:**

- 1. Planning & Zoning Commission:** Mayor Blum requests an approved motion for reappointment of Euvalda Young to the Planning & Zoning Commission.
- 2. Site Plan Approval:** An approved motion is required to accept the site plan submitted by Jeff Vogelsgang for 5 Peterson Rd. as recommended by the Planning & Zoning Commission.
- 3. Midnight Bike Ride Request:** St. Clare Catholic Church requests approval by the Board of Aldermen for a Midnight Family Bike Ride on Saturday, June 29. By ordinance, use of the parks after midnight may only be authorized by the Board of Aldermen. The administration requests a motion approving this use of the parks.
- 4. Spray Park Parking Lot:** The spray park is on schedule for completion May 22<sup>nd</sup>. The level of damage to the parking lot between pool demolition and spray park construction is extensive, and the condition of the lot was poor prior to demolition. Estimates have been requested and received, and the cost to overlay the lot is approximately \$25,000. There is not sufficient time to prepare a formal contract, have that document reviewed, and submit it for Board of Aldermen approval, and still complete the work prior to the opening. Contractors indicate that the work can be completed on May 16<sup>th</sup> and 17<sup>th</sup>, but need confirmation to schedule. Direction from the Board is requested.
- 5. Mo 47 Corridor Committee Request:** The Mo Highway 47 Corridor Committee is an ad hoc group representing jurisdictions within Franklin County directly impacted by development on that roadway. In meetings with the County and MoDOT, the Committee has been advised that to accomplish significant improvements to the roadway the first step is the completion of environmental assessments. Toward that end, the Committee has requested a pledge of funds from the Cities of St. Clair, Union and Washington, and from Franklin County, in the amount of \$50,000 from each entity. These funds will provide the basis for requesting qualifications, selecting an appropriate firm, and negotiating a contract.

The administration requests consideration of this request by the Board of Aldermen.

6. **Wastewater Mandatory Sludge Hauls from Lagoons:** A complaint was filed with the Missouri Department of Natural Resources that during recent rain events the City had lagoons which were overtopping. DNR verbally ordered the City to immediately begin pumping down the lagoons and hauling the sludge to the treatment plant. This was done subsequent to that rain event, and in each rain event following. Mr. Bliss has begun stormwater management improvements using City crews to reduce the rainwater inflows to the lagoon in Orchard Park. To date, the fee for emergency sludge hauling exceeds \$50,000. That total does not include hauling for recent rain events, and will increase to a total more than double that amount. In addition to the site work being undertaken in-house, we have directed Archer-Elgin Engineering to prepare a prioritized list of system improvements designed to eliminate or reduce the probability of future overtopping, and to increase the efficiency of our collection system. All of these expenses are not included within the current budget, all are considered emergency requirements, and all will be included in a budget adjustment ordinance to be presented when the costs are better defined.
7. **Relocation of Court Clerk office and installation of security cameras:** As the operating efficiency of the Municipal Court continues to improve, it has been recommended by Judge Arand and Court Clerk Schmitt that the office of the Court Clerk be located adjacent to the courtroom. In order to provide a level of security for staff, it has also been recommended by Judge Arand and Mayor Blum that security cameras be installed covering both the courtroom and the service window in the Court Clerk office. The service provider selected for installation of the gym cameras was asked to provide the attached quote. An approved motion directing the City Administrator to execute such documents as required for camera installation at a cost not to exceed \$2,066 is required to proceed.
8. **Installation of Lobby security camera:** The potential need for video recording capability in the lobby area adjacent to the City Clerk and Collectors windows has been discussed on several occasions. The service provider selected for installation of the gym cameras was asked to provide the attached quote. Because of the distance between a lobby camera and courtroom cameras, the added installation costs for creating a single data service package exceed the savings of eliminating one monitoring service agreement. This monitoring service agreement could, however, include additional cameras installed at a future date if desired. An approved motion directing the City Administrator to execute such documents as required for camera installation at a cost not to exceed \$1,268 is required to proceed.

**K. City Attorney:** Kurt Voss

**L. Departmental Reports:**

1. City Administrator: Rick Childers
2. Public Works: Ed Bliss
3. Police Department: Chief Hammack
4. Planning and Zoning: Myrna Turner
5. Parks: Linda Luetje-Nelson

**K. Other Business:**

1. Mayor and Board Members
2. Public Participation (Please use the podium, state your name and address for the record. There is a 3 minute time limit per speaker).

**L. Executive Session:** The tentative agenda also includes a vote to close part of the meeting pursuant to RSMO § 610.021 to discuss litigation, real estate, personnel, collective bargaining, or negotiate a contract.

**M. Re-Opening of Open Meeting:**

**N. Next Scheduled Meeting:** Monday May 20, 2013. Regular Meeting 7:00 p.m.

**O. Adjournment or Recess:**